

STATE CONTROLLER'S OFFICE  
PERSONNEL/PAYROLL SERVICES DIVISION  
P. O. BOX 942850  
Sacramento, CA 94250-5878

DATE: September 9, 2011

PERSONNEL LETTER #11-027  
(Civil Service Only)

TO: All Agencies in the Uniform State Payroll System

FROM: Lisa Crowe, Chief  
Personnel/Payroll Services Division

RE: **VOLUNTARY PERSONAL LEAVE PROGRAM (VPLP) RATE CHANGE - BARGAINING  
UNIT 10**

Per Department of Personnel Administration (DPA) Pay Letter #11-11, the one-day Voluntary Personal Leave Program (VPLP) rate for R10/E10 employees has been amended from 4.75% to 4.62% effective 06/01/11. Pay Differential 286 has been updated to reflect this change. Please also see State Controller's Office (SCO) Personnel Letter #11-020 for additional information.

SCO will manually correct employment history records with the one-day VPLP Earnings ID (EID) 8VL1 as of 06/01/11 and adjustments will be issued to employees, if applicable.

Please direct questions on the Voluntary Personal Leave Program as follows:

SUBJECT AREA	CONTACT	TELEPHONE NUMBER
Program Administration (e.g., rules, regulations, benefits/pay impacts)	Personnel Services Branch DPA	(916) 323-3343
General Payroll Procedures	Payroll Operations Telephone Liaison	(916) 323-3081
Employment History Procedures	Personnel Operations Telephone Liaison	(916) 322-6500

LC:RB:PMAB